

Marketing and Regulatory Programs
Agricultural Marketing Service
Cotton and Tobacco Programs
Office of the Deputy Administrator

CAREER INTERN PROGRAM (CIP)

POSITION: Standards and International Promotion Specialist, **GS-1101-09**

OPEN: June 4, 2008

CLOSES: June 12, 2008

SALARY: \$48,108 - \$62,546

PROMOTION POTENTIAL: GS-11

DUTY LOCATION: Washington, DC

THIS ANNOUNCEMENT IS OPEN TO THE PUBLIC: Everyone may apply. U.S. Citizenship is required to be appointed. Federal status is not required when applying under "Public" announcements.

NOTE: This position is being filled under the Federal Career Intern Program (CIP).

Additional information on the CIP is available at

<http://www.opm.gov/careerintern/index.asp>.

INTRODUCTION:

This is a multi-level position. The employee will perform the full range of duties of the target position while acquiring the knowledge to operate at the higher level. Work is more closely reviewed for technical accuracy and acceptability than at the higher level.

DUTIES (GENERAL):

The incumbent is responsible for carrying out a variety of analytical assignments related to promotion and acceptance activities of the Universal Cotton Standards; conduct of research and special projects regarding various areas of the Chinese; and other international cotton markets, and interpretation and translation from/to Chinese, Japanese and English assuring clear and complete translations/interpretations in consideration of the nature of the material and analysis of Chinese and Japanese industry, trade association, and government posture on international cotton trade issues. Based on a comprehensive knowledge of governing legislation, regulations, and Program policies, practices and procedures related specifically to promotion and acceptance activities of the Universal Cotton Standards Agreement, the incumbent serves on a variety of committees and task forces to facilitate the international promotion and acceptance of USDA standards and methods for grading cotton.

EDUCATION AND EXPERIENCE REQUIREMENTS:

EDUCATION: Master's or equivalent graduate degree OR 2 full years of progressively higher level graduate education leading to such a degree OR LL.B or J.D., if related.

EXPERIENCE: 1 year of specialized experience equivalent to at least the GS-7 level in difficulty and responsibility. This experience is typically in or related to the work of the position being filled.

HOW TO APPLY

TO BE CONSIDERED, YOU MUST SUBMIT THE FOLLOWING. FAILURE TO COMPLY WILL RESULT IN NON-CONSIDERATION:

* **A resume or OF-612** (Optional Application for Federal Employment), or any written application. Be sure to indicate the **Vacancy Announcement Number**. Electronic versions of the OF-612 and an on-line resume builder may be accessed at <http://www.usajobs.opm.gov>.

* The USDA Career Intern Program (CIP) application. The CIP application is available at <http://www.usda.gov/da/employ/CareerInternApplication.htm>.

AND

* Your most recent transcript

Please be sure to indicate your email address, as further communication with you on the status of your application may be by email.

APPLICATION DEADLINE: APPLICATIONS MUST BE RECEIVED BY C.O.B. (4:30 P.M. EST) ON THE CLOSING DATE of this announcement. If you request forms late in the open period, you are still required to have your application received by the closing date. No extensions will be given.

We are sorry for any inconvenience that this may cause; however, due to mail being irradiated, we have no control over when we receive mail. We want to ensure that your application package is timely and is considered for further processing.

WHERE TO SUBMIT APPLICATIONS:

VETERANS PREFERENCE: If you are claiming 5-point veteran's preference, you must submit a DD-214. If you are claiming 10-points veteran's preference based on a compensable service connected disability of 10 percent or more, you **MUST** submit a DD-214, SF-15 and letter from the Veterans Administration identifying the percentage of disability for preference determination. Additional information on veteran's preference is available in the Vet Guide available at <http://www.opm.gov/veterans/html/vetguide.htm>.

REASONABLE ACCOMMODATION: The Department of Agriculture provides reasonable accommodation to applicants with disabilities on a case-by-case basis. If you need a reasonable accommodation for any part of the application and hiring process, please notify the point of contact listed on this vacancy announcement. Additional information on persons with disabilities is available at <http://www.opm.gov/disability/>. Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's Target Center at 202-720-2600 (voice and TDD).

The application contains information subject to the Privacy Act (P.L. 93-579, 5 USC 522a). The information is used to determine qualifications for employment, and is authorized under Title 5, USC, Section 3302 and 3361.

ADDITIONAL INFORMATION:

All qualification requirements must be met by the closing date of this announcement. Males born after 12/31/59 desiring Federal employment must be registered with the Selective Service System.

Appointments under this announcement include a two-year probationary/trial period requirement

A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination.

The use of Federal Government postage-paid envelopes in filing applications is a violation of federal law and will disqualify you from consideration.

The U. S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's Target Center at 202-720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

For further information regarding this announcement, please contact Linda Blackmon on (202) 720-9176.